

OWWA MEMBERSHIP APPLICATION THROUGH MAILING
(With working visa/Permanent Resident Visa)

1. Filled-up OWWA Membership Form;
2. Copy of recent employment contract and/or Certificate of Employment with hanko of the employer or authorized company signatory (Translated in English);
3. Photocopy of valid Philippine passport bearing photo, name and signature;
4. Photocopy of valid residence ID card. For those with official visa, photocopy of valid official visa stamp at passport;
5. If employer is a COMPANY: Corporate Registration Certificate/Number (Kaishahojin Bango of **Tokibo Tohon**);
If employer is an INDIVIDUAL: National ID Number (Residence Card Number or Gaimusho ID number);
6. For NEW MEMBERSHIP ONLY: Filled-up Declaration of Intent to be an OWWA Member Form, and;
7. Enclosed a returning Letter Pack 370 Yen or Japan Post Smart Letter 180 Yen with your written complete name, address and contact number for sending back your official receipt and other documents.
8. Membership fee of JPY3,000 or less depending on the monthly average equivalent rate of 25 US Dollars.

Kindly mail the above-stated requirements through a Letter Pack while membership fee/money will be mailed separately through a **Genkin Kakitome**, registered cash envelope of Japan Post to address below:



POLO-OWWA, Philippine Embassy, 5-15-5 Roppongi, Minato-ku, Tokyo 106-8537, Japan

For more inquiries please contact us at:



(03) 6441-0959



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