



PHILIPPINE OVERSEAS LABOR OFFICE
OFFICE OF THE LABOUR ATTACHÉ
EMBASSY OF THE PHILIPPINES
Tokyo, Japan

ADVISORY

SUBJECT : DIRECT HIRING OF FILIPINO WORKERS

With the opening of more job opportunities for Filipinos in Japan involving professionals, skilled workers, and domestic help, the Philippine Overseas Labor Office (POLO) strongly urges Filipino overseas job applicants and foreign employers/principals to observe the documentary requirements and standard procedures of the Philippine Overseas Employment Administration (POEA) for the deployment of Filipino workers overseas.

Under the **Direct Hire System**, the POEA Rules and Regulations are strictly observed not only by the POEA relative to its grant of authority for direct hiring and exit passes for the Filipino workers, but also by POLO-Tokyo as the implementing arm of the POEA's Rules and Regulations in verifying the overseas employment documents of the workers.

Pursuant to POEA Memorandum Circular No. 08, Series of 2018 on the "Implementing Guidelines on the Registration of Direct-Hire Overseas Filipino Workers (OFWs)", **verification of employment documents by the POLO is required BEFORE qualified applicants will be processed under the Direct Hire policy of the POEA.**

For the list of documentary requirements, please visit our website at <http://www.polotokyo.dole.gov.ph>

For further concerns, you may coordinate with **MS. ERIKA JERSEY S.A. OLIVEROS**, Processing Officer for Direct Hires, through e-mail polotokyo@gmail.com or telephone numbers 03-6441-0428/0478.

Likewise, Filipinos who intend to work abroad are highly encouraged to ensure the legitimacy of the job opportunities available for Filipinos abroad for the protection of their rights and welfare.

For strict observance of everybody concerned.


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Labor Attaché

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